

## COM/MCI POSTDOCTORAL FELLOW REQUEST

**Last name:** \_\_\_\_\_ **First Name:** \_\_\_\_\_ **M.I.:** \_\_\_\_\_

**Email Address:** \_\_\_\_\_

**Ph.D. Award Date:** \_\_\_\_\_

**INTERNATIONAL STUDENTS – Visa Status:** J1 Visa    OPT    H-1B    Other: \_\_\_\_\_

**Mother's Maiden name:** \_\_\_\_\_ **International ID:** \_\_\_\_\_

**Principal Investigator:** \_\_\_\_\_

**Proposed Dates of Employment:** Start \_\_\_\_\_ End \_\_\_\_\_

**Description of Research Project with Fellows responsibilities and Supervisor (if not the PI):**

**Funding Source and % Effort:**

If grant funded, give grant expiration date:

**Salary Amount**

Note that it is USA policy that postdoctoral salaries should at least meet the current NIH NRSA minimum (for FY25 levels, refer to **NOT-OD-25-105**). Higher salaries should be considered for fellows with several years of postdoctoral experience.

**Years of Postdoctoral Experience:**

**Current NIH NRSA minimum salary corresponding to your years of postdoctoral experience** (whole dollar amount):\$

**Department FOAP for Background Check** (cannot be charged to a grant):

Copy of Job Description attached (as required by the Office of Immigration and International Admissions)

Copy of Curriculum Vitae attached

Offer Letter attached

Budget/Grant Information approved by Dept.

Appointment Form attached

Background Check Form attached

**PI's Name – please print**

**PI's Signature**

**Date**

**Approved**

**Changes Requested- Explanation:**

**Robert Barrington, Ph.D.**      **Date**

**Alani Rodgers, M. Ed.**      **Date**

Director, Office of Research Education and Training

Assistant Director, Office of Research Education and Training