



UNIVERSITY OF SOUTH ALABAMA

**MEMORANDUM**

Academic Affairs

DATE: October 18, 2023

TO: Nicole Carr (Chair)  
Jamie Adams (FS)  
Kristi Clayton  
Robert Coleman  
Brittney Day  
Amya Douglas (SGA)  
Jay Hunt  
Sangela King  
Lisa LaCross  
Rhonda Lucas  
Rebecca Macdonald  
Tami May  
Stephanie Rudolph

FROM: Andrea M. Kent, Ph.D.  
Executive Vice President and Provost

A handwritten signature in blue ink, appearing to be 'AK', located to the right of the 'FROM' field.

SUBJECT: First Year Experience Committee 2023-2024 (REVISED)

Please accept this memorandum as your appointment to the First Year Experience Committee for the academic year 2023-2024. Dr. Carr will serve as Chair and will notify you of meetings.

***This committee focuses exclusively on USA's First Year Experience course as taught across the institution. While the courses vary across colleges, each course should include specific student learning outcomes that are designed to improve academic engagement and strengthen connections of the University during the first year. The committee's work includes reviewing data collected from students and faculty engaged in First year Experience courses and making recommendations for changes based on data; reviewing student learning outcomes to ensure they continue to meet the needs of USA's new students; and considering a realistic approach to assessing course effectiveness.***

Thank you for your willingness to serve on this important committee. If, for any reason, you are unable to serve, please contact Dr. Carr as soon as possible.

AMK:dbg