



UNIVERSITY OF SOUTH ALABAMA

MEMORANDUM

Academic Affairs

DATE: August 14, 2023

TO: Joe'I Billingsley (Chair)
Todd Anel (Computer Science)
Bri Ard (Global USA)
Adrianna Caffey (SGA, Student Rep)
Nicole Carr (Student Success)
Jordan Carter (Greek Life)
Lynne Chronister (Research and Economic Development)
Elizabeth Dickson (Human Resources)
Keniesha Fields (Career Services)
Jinni Frisbey (Athletics)
Jay Hunt (Business)
Pam Johnson (Nursing)
Saeed Latif (Engineering)
Ashley Marass (Faculty Senate)
Doug Marshall (Honors College)
Juan Mata (Arts & Sciences – Biology)
Benterah Morton (Education)
Karen Peterson (Arts & Sciences – English)
Mario Sheats (CEADR)
Amy Sprinkle (Marine Sciences)
Heather Sprinkle (SGA)
Trista Stout-Walker (United Way of Southeast Alabama)
Tara Thompson (Allied Health)
Joy Washington (Marketing & Communications)
Ashley Williams (Health Communities)
Coleman Wolf (Student Affairs)

FROM: Andrea M. Kent, Ph.D.
Executive Vice President and Provost

SUBJECT: University Community Engagement Advisory Cmte 2023-2024 (REVISED)

This will serve as your appointment to the University Community Engagement Advisory Committee for 2023-2024 academic year. Dr. Joe'I Billingsley will serve as Chair and will notify you of meetings.

The committee has three charges:

- 1. To review, recommend and advance the strategic goals for USA Community Engagement and for the Office of Community Engagement in order to align USA efforts with best practices in community engagement.**
- 2. To review current policies and procedures and recommend new policies and procedures to support the advancement of USA Community Engagement efforts.**
- 3. To review and make recommendations about the Community Engagement assessment plan, to review community engagement data, and provide guidance regarding the progress toward identified goals and benchmarks for Service Learning, Community Engaged internships, Service/Volunteerism, and Community Engages Scholarship and Research.**

The committee full will meet three times over the academic year and committee working groups will meet on an as needed basis. The full meeting schedule and agenda are the following:

- November: Review of USA community engagement strategic goals and recommendations for Community Engagement Policies
- February: Community Engagement Assessment Data and Assessment Plan review
- April: Recommendations for next steps

Thank you for your willingness to serve on this very important committee. If you are unable to serve, please contact Dr. Joe'l Billingsley as soon as possible.

AMK/dbg