



University of South Alabama
Residence Hall Association (RHA)
Request for Co-Sponsorship

General Information:

Organization/Department Name: _____
Event/Program Title: _____
Event /Program Date & Time: _____
Event/Program Location: _____ Host: _____
Total Budget: _____ Expected Attendance #: _____ Target Audience: _____

Event/Program Learning Outcomes or Goals:

- 1. _____
- 2. _____
- 3. _____

We are requesting RHA’s co-sponsorship for the following (check all that apply):

Monetary Request: \$ _____ for _____
Volunteers/Services: _____ people for _____ hours

How do you plan on incorporating RHA into your advertisements?

I certify that I have read, understood and will follow the co-sponsorship policy. The item(s) requested has been endorsed by the above group and that any money awarded will be used solely for the above purpose. I understand that the requested may not be awarded fully if at all. All the above information is correct to the best of my knowledge.

Requestor Signature: _____ Phone #: _____
Advisor/CD Signature: _____ Phone #: _____

FOR RHA USE ONLY

Date Submitted: _____ Associate Director Signature: _____

Approved

Not Approved

Approved w/ Adjustments

If approved with adjustments, what adjustments were made?

